

Progress of actions arising from the Trust Board Reconfiguration meeting held on **Thursday 4 March 2021**

Item No	Minute Ref:	Action	Lead	By When	Progress Update	RAG status*
4 March 2021 - Reconfiguration						
1a	93/21/3	Developing Clinical Education and Training Capacity To submit a report to a future People, Process and Performance Committee meeting re the monies received for Training and Education with an explanation of how this funding is utilised (discussion on the specific content and the specific staff members to contribute to the report to be discussed further outwith the meeting between the PPPC Chair and the Medical Director ahead of submission of this report to PPPC).	MD / PPPC Chair	Future PPPC mtg	Discussion held between PPPC Chair and Medical Director and item scheduled in the PPPC work plan accordingly.	5
1b	93/21/3	To submit a further update on progress in relation to developing clinical education and training capacity at a future meeting.	MD	Future RPTB - March 2022	Report to be scheduled for receipt in 12 months' time (or scheduled earlier in the event of further information for the Committee) – this item has been included on and will be tracked via the RPTB work plan.	5
2	93/21/5	Travel Planning Support and Development To submit regular updates to the RPTB on this item to include milestones and achievements.	DEF	Future RPTB mtgs	Regular updates will be scheduled on this item on a quarterly basis (scheduled into the RPTB work programme accordingly).	5
3	93/21/7	Reconfiguration Programme Expenditure Within future reports, to take into consideration the presentation of expenditure by phased completion, rather than expenditure by time (noting that the latter metric was always likely to be affected by slippage).	RPD	For future RPTB reports	Currently under discussion with Finance colleagues.	4
4 February 2021 - Reconfiguration						
4b	58/21/3	Reconfiguration Public Risk Update To review the wider risk register (for those risks scoring below 16) to determine if the risk referenced by Mr Williams (NED) in relation to discussion on risk 16 was included there.	RPD	Immediate	At the RPTB meeting held on 4.3.21, the Director of Estates and Facilities confirmed that risk 16 was embedded at an individual project level.	5

* Both numerical and colour keys are to be used in the RAG rating. If target dates are changed this must be shown using ~~strike through~~ so that the original date is still visible.

RAG Status Key:	5	Complete	4	On Track	3	Some Delay – expected to be completed as planned	2	Significant Delay – unlikely to be completed as planned	1	Not yet commenced
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1 October 2020 – Reconfiguration						
1	215/20/3	<p>Reconfiguration Programme Governance</p> <p>To review the proposals of levels of involvement (at different levels of the governance structure) of Non-Executive Directors within other NHS Trusts with schemes comparable to UHL, in order to further inform the thinking at UHL re reconfiguration programme governance.</p>	Trust Chair / DCLA	For future RPTB mtg (upon receipt of information) Update to be scheduled for RPTB 4.3.21	<p>Trust Chairman and Director of Corporate and Legal Affairs to review the position further in light of the information obtained (as requested by the DEF from other HIP1 SRO's, a response to which is currently awaited) and report to a future meeting of the Reconfiguration Programme Trust Board.</p> <p>At the RPTB public meeting on 4.2.21, the Trust Chairman undertook to contact his counterparts at other relevant Trusts to determine their governance arrangements and further undertook to submit information on this to the next RPTB meeting on 4 March 2021.</p> <p>At the RPTB meeting held on 4.3.21, the Chairman noted that he had a phone call scheduled for 10 March 2021 to discuss relevant issues in relation to this item.</p>	4

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